

PARENTS AT WESTBROOK SOCIETY (PAWS)

Minutes

Date/Time: April 15, 2026

Where: Westbrook School

Time: 7:30 pm

Attendance: Nikki Murphy, Mary Thomas, Maria Gastle, Natalie Schlamp, Sim Kaida, Darren Sweeney, Nancy Lastiwka, Becky Doyle, Theresa Bosko, Meaghan Galipew, Kara Lise Forrest, Melissa Baker, Kim Corie

Online: Jamila Moloo

1. Call meeting to order: Meeting called to order at 7:32 pm by Nikki Murphy.

2. Approval of agenda & minutes:

- Approval of February minutes - motion to approve February minutes by Sim Kaida, seconded by Meaghan Galipew.
- Approval of current Agenda - motion to approve April's Agenda by Kim Corie, and seconded by Meaghan Galipew.

3. New Business

- There will be 2 vacant positions on the PAWS Executive this coming 2026/2027 year:
 - Secretary
 - Creates meeting agenda, attends council meetings and records minutes
 - Shares the minutes and agendas with the school community
 - Utilizes the PAWS Instagram and Facebook accounts to post reminders about fun lunches, events and fundraisers.
 - Helps with fundraisers and PAWS events when able
 - Member at Large
 - Flexible position that could be as involved as the person filling the role would like.
 - Ideally the person would act as the fun lunch coordinator but again, flexible as to what the position entails.
 - Election of new members will occur at the Annual General Meeting held on June 17, 2026.
 - If interested in nominating yourself for a position on the Board, please attend the meeting and nominate yourself. All members present will then vote new members into the respective positions
 - PAWS cannot operate without volunteers willing to give their time and we would be so happy to have some new faces join our small but mighty team for the next school year.

- PAWS Annual Audit will be done in the 2 weeks following year end on June 30th.
 - 2 non board members are needed for an hour or so to complete the audit (not hard at all - just going through the spending from the year).
 - Let us know if you're willing to help out so we can schedule a date to complete the audit.

4. Financial Report

- General Fundraising Account - \$33,967
- Casino Account - \$133,249
- Playground Account \$166,509

General Account March 2026 Statement		
Opening Balance	\$27,622.39	
	Receipts	Disbursements
Waterpark - STRIPE and etransfer	\$6,123.41	
HH- OPA and Boston Pizza fun lunches	\$844.35	
Cookies, Juice and Glow dance labels		-\$123.64
Kwake entertainment - DJ Glow Dance 2026		-\$500.00
Total	\$6,967.76	-\$623.64
Book Balance March 31st, 2026	\$33,966.51	
RBC Bank Statement March 31st, 2026	\$33,966.51	
Variance*	-	
Casino Account March 2026 Statement		
Opening Balance	\$133,248.51	
	Receipts	Disbursements
N/A	\$0.00	
N/A		\$0.00
Total	\$ -	\$ -
Book Balance March 31st, 2026	\$133,248.51	
RBC Bank Statement March 20th, 2026	\$133,248.51	
Variance*	-	
Playground March 2026 Statement		
Opening Balance	\$166,510.08	
	Receipts	Disbursements
N/A	\$0.00	
Electronic transaction fees		-\$1.25
Total	\$0.00	-\$1.25
Book Balance March 31st, 2026	\$166,508.83	
RBC Bank Statement March 20th, 2026	\$166,508.83	
Variance*	-	

GENERAL FUNDRAISING ACCOUNT

Receipts (YTD)	February	March
Glow Dance & WestEd Waterpark	\$4,922.31	\$6,123.41
Return of cash float	\$500.00	
Dollar tree day sales	\$743.00	
Glow dance Merchandise sales	\$1,161.10	
PAWS Glowdance concession sales	\$572.00	
Fun Lunch - OPA and Boston Pizza		\$844.35
Total	\$7,898.41	\$6,967.76

Disbursements (YTD)	February	March
Cash float for Glow dance	\$500.00	
2026 Glow dance	\$522.50	\$500.00
2027 Glow dance initial deposit	\$747.86	
BANK FEES	\$6.00	
Glow Concession and Dollar tree day items	\$404.17	
Insurance for WEM waterpark	\$450.00	
2026 Gad 6 Locks	\$551.15	
Cookies and juices - Labels Glow dance		\$123.64
Total	\$3,181.68	\$623.64

5. Requests for Funds

- None.

6. Fundraising Updates

6.1. Planned upcoming fundraisers

- Treat Days - aiming for two more, May 13 and June 10 - dates are unofficial and items that will be sold are TBD
 - So far "dollar treat day" (born out of a desire to sell left over concession items after the glow dance) and donut day have been so fun and so successful!
 - Combined - the Glow dance concession and Dollar treat day made \$880!
 - Donut day was today - huge success! Unofficial profit was \$785!
- WEM Waterpark fundraiser next Friday. Tickets sold out quickly, looking forward to the event!

6.2. Ongoing fundraiser Updates

- KGW Popcorn
 - Orders now until the 24th, can order via the Paws fundraising website
 - Popcorn will be delivered first week of May and sent home with the kids after that - email will be sent to those who purchased informing of delivery date
- Hot lunches - 11 down, 5 to go!
 - Continue to be a success both in profits and in execution.
 - Kids love the food and it's such a fun two hours making it all happen - chaotic but fun!

- Thank you to the volunteers - spoiled so far this year with many willing and eager volunteers to help execute the lunches
- Next lunch is next Thursday the 23rd (Panago) - come volunteer if you are able, the more the merrier!

6.3 - Playground Update by Sim Kaida

- Reached our funding goal! \$1200-1400 over our projection, large additional donations came in.
- Tear down at end of the school year
- Grand opening in the fall
- Once finalized, the plans for the playground will be shared. It will be wheelchair accessible
- Hopefully next meeting for it will be next month and the final order can be placed.

6.4 - Suggestions

- None.

7. Adjourned at 7:49pm

8. Next Meeting - May 13, 2026 - 7:30pm

About PAWS

The Parents At Westbrook Society (PAWS) is an independent, self-governing organization, separate from Westbrook School Council and Westbrook School, with the authority and responsibility to make necessary decisions to manage its operations and activities.

The objects of PAWS are to:

- Raise money to support opportunities for students attending Westbrook School that enhance their educational experience.
- Provide opportunities for parents and community members to provide additional financial resources to support Westbrook School Council and Westbrook School.
- Secure funds through casinos, grants, and other fundraising activities to achieve the goals of PAWS.
- Strengthen the quality and relevance of education and contribute to the development of responsible citizens through access to funds.

- Develop and maintain a symbiotic relationship with Westbrook School Council and Westbrook School.
- Work collaboratively with Westbrook School Council and Westbrook School to determine the needs, wishes, and priorities for funds.